

APPLICATION GUIDELINE

Application Material	<ol style="list-style-type: none"> 1. Application Letter of Legal Guardian is required if the Applicants are 19 or under 2. Two Recommendation Letters addressed to Nippon Music Foundation 3. Biography 4. Performance Schedule of the Past One Year and the Next One Year 5. Performance Repertoire 6. Photography 7. Reviews and Articles (Maximum of 3 articles) 8. 3 Audiovisual Recordings of Your Playing (see the list of repertoire and details below)
Send To	<p>【By Email】 info@nmf.or.jp *Please put <Instrument Loan Application: Your name> in the subject</p> <p>【By Mail】 Nippon Music Foundation Akasaka 1-2-2 Minato-ku, Tokyo 107-0052 Japan Tel +81-(0)3-6229-5566</p>
NOTE	<p>【Application Category】</p> <ol style="list-style-type: none"> (1) Applicants can apply for both A and B. (2) Re-applying for the Category C is possible after two years from the end date of the loan for those who have or had the loan of Category C. <p>【Application】</p> <ol style="list-style-type: none"> (1) Application must be submitted with a font size of 12 points or larger. (2) Handwritten applications are not acceptable. (3) (QUARTET) Each member must fill out the application. <p>【Recommendation Letters】</p> <ol style="list-style-type: none"> (1) The letter must be written in English. (2) Letters without a signature of the recommender are not acceptable. (3) Letters of which the addressee is unspecified are not acceptable. (4) Extra letters are not acceptable. <p>【Reviews and Articles】 Any languages are accepted.</p> <p>【Audiovisual Recordings of Your Playing】</p> <ol style="list-style-type: none"> (1) Category A (minimum of 2 years, maximum of 7 years) and B (minimum of 2 years, maximum of 3 years, Performing mainly in Japan): the applicant must submit three separate recordings as listed below.

Category C: the applicant must submit three separate recordings of your choice regardless of the list below.

Violin

- 1) First & second movements from any of the three Bach Solo Sonatas
(Both movements must be from the same sonata and must be recorded at the same time)
- 2) One Concerto from the following composers.
(Piano accompaniment is acceptable, All movements must be recorded at the same time)
Beethoven, Brahms, Tchaikovsky, Mendelssohn, Paganini, Saint-Saëns, Dvořák, Sibelius, Bartók (No.2), Prokofiev, Bruch (No.1 or Scottish Fantasy), Korngold, Shostakovich (No.1), Berg
- 3) One sonata of your choice

Cello

- 1) Prelude, Sarabande, Allemande and Gigue from Bach Solo Suites
(All four movements must be from the same suite and recorded at the same time)
- 2) All movements from one of the five Beethoven Sonatas for Piano and Cello (All movements must be recorded at the same time)
- 3) One concerto of your choice from the Romantic period onwards
(Piano accompaniment is acceptable, All movements must be recorded at the same time)

Quartet (All movements)

- 1) One quartet from Beethoven Op.18, 59, 74, 95
- 2) One quartet from the Romantic period
- 3) One quartet from the early 20th century onwards

- (2) **The recordings must be made within the last 12 months.**
- (3) The recordings must clearly show the applicant's hands and face.
- (4) The recordings must be uploaded to online file storage services or submitted by the multimedia file formats viewable with Windows Media Player 12. The files can be sent by DVD or USB. The links for video streaming sites such as YouTube are not acceptable. Video format for DVD is acceptable.
- (5) Do not directly send the files by email.
- (6) Poor sound or visual quality recordings may not be accepted.

	<p>【Submission】</p> <p>Category A and B: All material must be sent by e-mail within the deadline date (JST) or postmarked on or before the deadline date.</p> <p>Category C: 1 year to 2 months prior to the requested start date of the loan.</p> <p>【General】</p> <p>(1) The personal information that you submit will be only used for the purpose of screening for the loan of the instruments.</p> <p>(2) All submitted material will not be returned.</p>
<p>Further Information and Inquiry</p>	<p>Nippon Music Foundation Email: info@nmf.or.jp Phone: +81-(0)3-6229-5566</p>

Application for Loan of Instrument

Date of Application:

Date/Month/Year

Loan Category:

A

B

C

Requested Period of Loan:

Start

End

Date/Month/Year

Date/Month/Year

Applicant's Information

Mr.

Mrs.

Miss

Ms.

Name:

First/Middle/Last

Address:

Mobile:

Home Phone:

Email:

Fax:

Date of Birth:

Age:

Date/Month/Year

Nationality:

Passport Number:

Date of Issue:

Date/Month/Year

Date of Expiry:

Date/Month/Year

Education

School (current or last):

Course:

Degree

Currently Attending Expected Year of Graduation: _____

Graduated Year of Graduation: _____

Tutors & Teachers (choose three if there are more):

Name:

Period:

Name:

Period:

Name:

Period:

Awards & Scholarships (choose up to three):

Name:

Year:

Name:

Year:

Name:

Year:

Name:

Year:

Performance Highlights (choose three concerts you feel most notable):

Date:

Place:

Performers:

Date:

Place:

Performers:

Date:

Place:

Performers:

Latest Released Recordings (if applicable):

Label

Released Date:

Program:

Label

Released Date:

Program:

Label

Released Date:

Program:

Instrument Information

Current Instrument (Name, Year, Maker): _____

Owner of Instrument: _____

How long have you used: _____ Start: _____
Month/Year

Have you ever received a loan of an instrument? Yes No

Loaner: _____

Instrument (Name, Year, Maker): _____

Start: _____ End: _____
Month/Year Month/Year

Loaner: _____

Instrument (Name, Year, Maker): _____

Start: _____ End: _____
Month/Year Month/Year

Loaner: _____

Instrument (Name, Year, Maker): _____

Start: _____ End: _____
Month/Year Month/Year

References (Two Recommendation Letters addressed to Nippon Music Foundation)

- NOTE: (1) Letters without a signature of the recommender is not applicable.
(2) Letters of which addressee is unspecified is not applicable.
(3) Extra letters will not be accepted.

1. Name: _____
Occupation: _____
Address: _____

Telephone: _____ Fax: _____
Email: _____

2. Name: _____
Occupation: _____
Address: _____

Telephone: _____ Fax: _____
Email: _____

Recordings

- Sending DVD or USB by mail
- Audiovisual files uploaded to (URL):
(Links for video streaming sites such as YouTube are not acceptable.)

1. Composer:

Title:

Movement & Start Time of Each Movement in Recording:	1 st	Start Time	:
	2 nd	Start Time	:
	3 rd	Start Time	:
	4 th	Start Time	:

Recording date:

Recording place:

Orchestra,
Conductor, Pianist:

2. Composer:

Title:

Movement & Start Time of Each Movement in Recording:	1 st	Start Time	:
	2 nd	Start Time	:
	3 rd	Start Time	:
	4 th	Start Time	:

Recording date:

Recording place:

Orchestra,
Conductor, Pianist:

3. Composer:

Title:

Movement & Start Time of Each Movement in Recording:	1 st	Start Time	:
	2 nd	Start Time	:
	3 rd	Start Time	:
	4 th	Start Time	:

Recording date:

Recording place:

Orchestra,
Conductor, Pianist:

Management (If applicable)

Agency Name: _____

Contact Person: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Agency Name: _____

Contact Person: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Agency Name: _____

Contact Person: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Purpose of Loan

Describe your eligibility for the loan as well as your career goals, and how the loan helps your development and achieve your goals. Specify Concert/ Recording/ Competition during your requested period.

(Do not exceed one page.)

DECLARATION

1. I have read the eligibility criteria which are described in the Nippon Music Foundation’s website, and I meet these criteria.
2. I have carefully read the Loan Agreement available on the Nippon Music Foundation’s website and will abide by the terms and conditions of the Loan Agreement if I am a recipient of the Instrument.
3. I have carefully read the Memorandum for ATA Carnet available on the Nippon Music Foundation’s website and will abide by the terms and conditions of the Memorandum if I am a recipient of the Instrument.

Applicant’s Name (print):

Signature:

Date:

Date/Month/Year

To Nippon Music Foundation
Akasaka 1-2-2, Minato-ku
Tokyo 107-0052, Japan

Letter of Legal Guardian

Messrs. Nippon Music Foundation,

I, (Guardian Name), hereby agree to be the guarantor of the applicant, (Applicant Name), who is applying to your Foundation for the loan of an instrument. When the applicant is able to borrow the instrument, I, as the RECIPIENT, will agree to abide by the terms and conditions of the Loan Agreement and the Memorandum for ATA Carnet.

1. Applicant

Name: _____

Address: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

2. Guardian

Name: _____

Address: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

Relation to the Applicant: _____

Signature: _____

Date: _____

Date/Month/Year